



August 22, 2017

Dear St. Joseph Academic Community:

I would like to take this opportunity to thank you for continuing to allow us to be your hot lunch provider for the 2017-18 school year. The program has been set up as follows:

At the beginning of the school year, each student will be issued their own personalized account. Parents will be asked to **Pre-Pay** a certain dollar amount which will allow the student to purchase their daily meals or supplemental items if they brought a lunch from home (cold drinks, cut fresh fruit, snacks). The amount that you pre-pay will depend entirely on how much you believe your child will purchase throughout the period. Suggested amounts are between \$150-\$200. We strongly encourage that all parents pre-pay even a minimal dollar amount at the beginning of the school year even if you choose not to participate in hot lunch purchases. This is in case your child would need to purchase lunch in an emergency.

You will receive a statement from us on a monthly basis (**via e-mail**) informing you of your child's account balance. This will give you the opportunity to recharge the account for an additional period. If your child spends more than their balance they will be allowed to purchase lunch only for that day. If the account continues to have a balance due your child will not be allowed to purchase any further meals and will be turned away from the hot lunch line.

It is extremely important to realize that in order to maintain the integrity of the program and to continue to offer the lowest costs possible we must insist that the Pre-Pay system is adhered to. When you receive your monthly statement it is meant to be used as a guide for you to monitor where your account balance is at and how much your child is spending per day. If your statement shows that your account is out of funds please remember to always add additional funds to cover future purchases and keep the account active.

We will not be accepting cash at the cafeteria checkout line.

IMPORTANT CHANGES WHEN DEPOSITING/PRE-PAYING FUNDS:

We will no longer accept checks or cash for PRE-PAY accounts at the School (THERE WILL NO LONGER BE AN ENVELOPE/DROP BOX AT THE SCHOOL). Deposits/funds MUST be paid using our NEW online service. With this new system you will login and make your payments electronically.

www.thepastamarket.net

SCHOOLCODE: JOE64

If you have questions that were not answered in this letter, please contact our office.

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Contact Information:

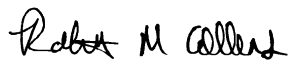
P.O. Box 9339
San Jose, CA 95157

650-949-3239

hotlunch@pastamarket.com

We believe that you will enjoy the hot lunch program for the St. Joseph academic community and thank you for your continued support.

Sincerely,

A handwritten signature in black ink that reads "Robert M. Collins". The signature is written in a cursive style with a large initial 'R'.

Robert M. Collins, President/CEO
The Pasta Market School Lunch Programs

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